

Poster Presentation Instructions

The following information will help you prepare your research results so that you and your colleagues get the most benefit from your poster presentation.

Set-Up, Presentation and Dismantle Schedule: *This year the posters will be split into two two-day sessions.* Each presenter will be assigned to one of the two poster receptions with the second night optional. Please see your acceptance letter for your assigned session.

ALL POSTERS SET UP ON WEDNESDAY JUNE 11, 9:00 AM – 3:00 PM			
Poster Session I Day 1	Poster Session I Day 2	Poster Session II Day 1	Poster Session II Day 2
Wednesday, June 11 Viewing 5:00 pm – 7:30 pm Presentation 6:00 – 7:30 pm	Thursday, June 12 Viewing 11:00 am – 7:00 pm Presentation 5:30 – 7:00 pm Session I Dismantle 7:00 pm	Friday, June 13 Viewing 11:00 am – 6:30 pm Presentation 5:00 – 6:30 pm	Saturday, June 14 Viewing 11:00 am – 7:00 pm Presentation 5:30 – 7:00 pm Session II Dismantle 7:00 pm

Presenters are responsible for dismantle of posters. Posters left remaining at the close of the meeting will be disposed of and are not the responsibility of ISSCR.

What is a Poster Presentation?

A poster is a visual presentation of your research or clinical project. Use schematic diagrams, graphs, tables and other strategies to direct the visual attention of the viewer, rather than explaining it using text as you would in a journal article.

A poster addresses one central question. State the question or hypothesis clearly in the poster and use your presentation to provide a clear and explicit take-home message.

What will you need?

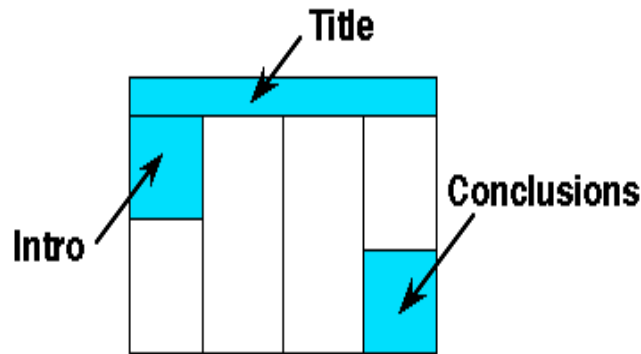
The recommended dimensions for your poster are **1 meter square, or 39" x 39"**. Prepare a poster that does not exceed the area as there will be **two posters per boardside**. It's helpful to your colleagues when you provide a **handout of your poster** that includes your **full contact information** so they have access to your important ideas after the conference. Bringing **mailing labels** is also helpful, in case you run out of handouts. Colleagues can write their name and address on these labels that you can use to disseminate handouts after the meeting.

Bring your own pushpins to affix your poster to this space.

Please note: Due to fire regulations, we will be unable to place any tables or chairs in front of the poster boards. In addition, electrical hook-ups will not be allowed.

Title and Author

The title of your poster presentation and your name should be made in very LARGE type so that viewers can easily see the subject matter of the poster and its author from a distance (at least 1" lettering, or 36 point font). The title, author's name, and author's affiliation are usually placed at the top and in the center of the poster board.



Content

Posters usually have a similar structure to a research paper or journal article: an *abstract*, *introduction* (i.e., brief rationale or review of relevant research), *method* section, *results* section, and a *conclusion* or summary. You might also want to list key *references*. If your poster is more clinically oriented, you may decide to use a different format, but breaking things down into clear sections with headings will help your colleagues understand your poster easily and quickly.

In the busy and crowded environment of a poster session, most people do not have the ability to read and process long sections of text. Therefore, keep text to the bare essentials and stick to the most important ideas. You can convey details via discussion when you are standing by your poster.

Full Disclosure of Information

Transparency is vital for the open sharing of information. ISSCR requires the full disclosure of identities of genes, proteins, active agents etc. in your presentations, both oral and poster.

Format

- Use bullet points to simplify sections like the introduction and conclusions.
- Use large type, such as 36 point type for section headings, and 24 point type for text. Never use type smaller than 18 point for any reason. **This is 18 Point Type.**
- Make use of underlines and **boldface**.
- Use graphs and figures whenever possible. Make your poster visually pleasing and attractive.
- Programs like MS PowerPoint can be helpful in creating your poster.

Materials

Try to make your poster sturdy enough to withstand your trip to the meeting. Use colored paper or poster board to back sheets of 8 1/2 x 11 paper. You can also print your poster on manuscript paper that you can get enlarged at a copy store. If you choose this option, use the "column" and "border" options in your word processor to organize sections, and use portrait orientation and a small font (12 pt. for the title, 8 pt. for the text). Use color (muted colors are best for the background, bright colors are OK for borders) in your poster.

Thank you for presenting at the ISSCR Annual Meeting!

International Society for Stem Cell Research

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